



Admissions Policy for 2012 Intake

Lead Person : Headmaster
Governing Body Committee : Admissions

The Crypt School is a Foundation School and the Governing Body is the admissions authority. As such the school is responsible for determining its admissions arrangements, and will be administering its own admission test for entry in September 2012. Registration Forms for our test are available from the School Office. Under the DCSF School Admissions Code, the Local Authority is required to co-ordinate admissions for all maintained schools in their area, and the Local Authority allocates places to all school.

Open Day : Wednesday, 21st September, 2011

The test will be held on : Saturday, 8th October, 2011

Preference Forms must be returned to the LA by : 31st October, 2010

Offer of places made by LA : 1st March 2012

Appeals : **April onwards**

Late registrations will only be accepted by the Governors' Admissions Committee in exceptional circumstances.

Policy

Boys who attain the required standards in the prescribed criteria will be eligible to be considered for admission to the school. Meeting the academic requirements for entry to the school is not in itself a guarantee of an offer of a place.

Admissions criteria for entry into year 7 in September 2012

The School's Annual Admissions Number is 112. The number of intended admissions for the year commencing 1st September, 2012 is 112. The highest scoring 112 eligible pupils in the Entrance Test in the chronological cohort will automatically be accepted for admission. In the event of oversubscription, where there are a number of pupils with an equal qualifying score around the 112th place, the following criteria shall be used to determine those who shall be offered places. Criteria will be applied in the order below:

1. Boys in Public Care (Looked after children).
2. Boys for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported by a written statement from a doctor. This must demonstrate that there is a very specific connection between the medical need and this school.
3. Boys who will have siblings* attending the school, and who will continue to do so, when the younger child is admitted. (*a sibling is defined as a brother or sister, half-brother or sister, adopted brother or sister, step brother or sister, or the child of the parent's / carer's partner, and in every case, the child must be living in the same family unit at the same address.)

Ordering within the Same Criteria: Siblings with the strongest geographical claim, measured in a straight line from the front door of the boy's home address (including flats) to the Main Entrance of the School Building, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

In the event that two children have same score, both of whom have brothers in the school and live the exact same distance away from the school, or in the event of a tie between two or more children when applying the strongest geographical claim based on straight line distance, a process of random allocation will be followed by the Governing Body.

Admissions criteria for late entry years 7-11 (casual applications.)

Any applications for a school made outside the normal year of entry to the school must be made directly to the Local Authority. In accordance with their statutory duty, the Local Authority will be responsible for offering school places to children on behalf of the Governing Body within their In-Year Co-ordinated Admission Scheme. A late entry test is sat for entry into years 8 to 11. Where the test score is borderline, performance indicators, e.g. formal assessment, end of year examinations, from the student's current school may also be taken into account. For late entry into year 7, the same test as those who sat at the correct time will be sat. Final assessment of the suitability for a grammar school style of education is delegated to an admissions panel consisting of the Headmaster and a senior member of the teaching staff.

Admissions criteria for entry to the VI form – year 12

The VI form at Crypt is mixed gender. Admission to the VI form is open to both internal and external candidates. The entry criteria for year 12 is a minimum of 7 A*-C in a broad range of subjects, including English and Maths and which should include at least 4 B grades. In all subjects a minimum of a B grade at GCSE is required to study the subject at A level. Access to certain courses (AQA Bacc) will require a higher minimum level of entry, which will be determined by the Headmaster and the Head of VI form. Application forms and details of entry requirements will be available at the Open Evening and from the school office. Deadlines for applications will be on the application form.

The admissions number for external candidates for year 12 is 40 students, although this can be exceeded if the school is able to meet demand for available courses.

Admissions criteria for entry to the VI form – year 13

Admission is dependent upon satisfactory progress at AS level against predicted grades.

Applicants with Special Educational Needs or Disabilities

The school admits students with SEN and disabilities who can meet the entry requirements determined by this policy, whenever those special needs and disabilities can be reasonably accommodated. The applicants may be with or without statements. Any student who meets the entry requirements and who has a statement of special educational needs that names the school will be made an unconditional offer. They must be able to be taught in mainstream classes and able to follow a grammar school curriculum, including the National Curriculum. The school is committed to Equality of Opportunity.

When registering for selective testing, parents are asked to specify any special educational needs or disabilities which might require reasonable adjustments to the testing process, in accordance with the

procedure available from the County Council's website. The school will then consult with appropriate professionals to determine the most appropriate adjustments to make (if any) to ensure that testing arrangements are accessible.

Gifted and Talented Students

The school will consider application for early admission to Year 7 of an exceptionally gifted and talented candidate provided it is supported by a recommendation from the child's current Headteacher. He must meet the entry criteria. In the interests of fairness, the parents must agree that if the child is unsuccessful, he will not be able to take the Entrance test in the following (normal) year of entry.

Waiting Lists

Where a year group is oversubscribed, and after the oversubscription criteria have been applied, remaining candidates will be placed on a waiting list, in the same order as the published oversubscription criteria. Waiting lists will be kept for one year. The school has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these Protocols require a place at the school, they will take precedent over any child on the waiting list. (Para 3.21 of new code).

Appeals

A decision by the school to refuse a place carries with it a right of appeal.

Appeals against non selection will be held in accordance with the mandatory School Admissions Code of Practice regulations that are in force at the time. The School remains responsible for the Formal Appeals process. Appeals against non-selection are heard by an independent appeals committee.

Transport.

Transport from Cheltenham is available, contact details and prices are available from The Crypt School Office. Local service buses run by Stagecoach are available from most areas of Gloucester City. Students travelling in from the Forest of Dean should contact Colfordian Willetts for information on routes and prices. Further information is available from the Local Authority website or Transfer Booklet.

Approved by Governors : September 2011

Review :